

**SECRET**

WPIC/TSG/RED-289-70  
3 December 1970

MEMORANDUM FOR: All Research & Engineering Division Personnel

SUBJECT : Security Cautions

REFERENCE : CIA Security Regulations

1. Attached is a piece of carbon paper containing classified information which was apparently crumbled and intended for unclassified waste disposal. It was found on the floor in RED spaces after the security check had been made by the assigned personnel.

2. This is an example of two security violations, one in the process of the original disposition of the classified material, and the other in the process of the security check procedure. In this case these violations were discovered by someone within the division and not formally reported. If they had been formally reported, it is likely that they would have resulted in disciplinary action as described in the attached portions of the reference.

3. A copy of the regulations concerning penalties for security violations is attached for your information. You are encouraged to be familiar with them and to take extreme care in all security matters in order to avoid the compromise of security information and becoming the object of any of the penalties described in the reference.



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Special Assistant for Plans & Applications, RED

Distribution:

- 1 - All RED Personnel
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Declass Review by NIMA/DOD

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